

STATE EXECUTIVE COMMITTEE

Meeting Minutes for March 16, 2024
(Zoom)

Attendance

SEC Position	Individual	Present
Chair	Anna Johnson	
Vice Chair	Colin Morgan	X
Secretary	Trevor Best	X
Treasurer	Brett Borden	X
At-Large Representative	Donovan Allen	
	Aurelien Chartier	X
	Anna Farley	
	Raheli Kalpin	X
	Data Logan	X
	C. Michael Pickens	
	Danielle Siler	
	Sydney Wissel	

Other attendees:

Sam Sheehan

Beth Faulkner

Call to Order

Called to order at 9:07

Open Public Comment

No public comment

Approval of Prior Minutes

Approved minutes from February 2024 meeting – Approved, With spelling change in Aurelien’s on page two.

Officer Reports

- 1) Treasurer – Brett Borden
 - a. January State of accounts, \$703 intake, of which \$475 were dues. \$599 expenses
 - b. February, \$3163 intake, \$1740 were dues. \$2566 expenses
 - c. Total accounts end of February, \$46107
 - d. PDC Reporting and Quickbooks to date
 - e. Submitted 4th quarter documents to audit committee
 - f. Sending checks to convention vendors

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- g. Anedot is changing how they are reporting the “cover the fees option”. Reporting around those had to change at the start of February, changing how the numbers

Convention Committee Report

- 1) Chair – Beth Faulkner
 - a. Speakers committed, entire weekend outlined
 - b. Catering menu almost finalized, there will be dessert this year
 - c. Trevor Downie is putting up posters around Spokane
 - d. Promoting on social media
 - e. It is going very well over all with the same team as last year
 - f. Templates and planning the script going very well
 - g. Seeking auction items
 - h. Volunteer discount available for significant volunteering

Officer Reports Continued

- 1) Secretary – Trevor Best
 - a. LPWA has 176 members eligible to vote in the upcoming annual convention, and 177 members total as March 16th. So far in the month of March we have thirteen renewals and three new members. For the complete month of February we had 47 renewals and ten new members.
- 2) Vice-Chair – Colin Morgan
 - a. Attended SEC meeting in person in SWWA
 - b. Attended booth planning meeting in SWWA and gave input on designing booth processes and setting up tablets
 - c. Attended Convention Planning meeting
 - d. Helped Onboard a member to Teams
 - e. Answered info@lpwa.org emails
 - f. Exported some member info for convention updates

County/Regional/Departmental Reports

- 1) SWWALP – Business Meeting is today
- 2) Data Logan – National Bylaws Committee. Survey on bylaws amendments will be sent out soon to national members. There were early discussions about restructuring national, but those have failed. Ongoing discussion about different voting methods
- 3) Data Logan – State Bylaws committee. Mostly ready for convention, about 10 amendments suggested. Bylaws must be out 20 days before convention, March 24th.
- 4) Technology Department – Ray Thompson
 - a. Overall Feeling and Summary – Continue to struggle finding time to connect with others on future LPWA projects
 - b. Progress since last report – Nothing to report. Day job has been all-consuming the last few months.
 - c. Other upcoming projects:

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- Handoff LPWA hotspot to someone who is attending convention. Setup will be plugin and post the password
 - Collect new backlog items / priorities for each team – Including further utilization of 365 for Business features that we already have access to
 - Affiliate web space /sharing – Prepare a step-by-step guide for how to onboard affiliates and give them their own webspace under lpwa.org’s Bluehost
- I. Mailchimp – Luis and tech team are still looking to provide an accessible up to date list of members, and an automation script for making edits outside of the Mailchimp website
 - 5) Audit Committee report (Secretary’s note: I’ve only included the Summary here, the full report is available in the directory)
 - a. No Improper or personal use of LPWA resources identified
 - b. LPWA account transactions from checking, savings, PayPal, Anedot, and Stripe were reconciled to the account and budget amounts in the Treasurer;s Financial Report Spreadsheet
 - c. Contribution and expenditure reports were filed with the Public Disclosure Commission (PDC) according to required deadlines
 - d. Treasurer’s Financial Report account balances and operating budget information were accurate with the following minor exceptions: a \$30 dollar payment was omitted from the Operating Budget spreadsheet from December and \$130.13 in distributions to LPWA’s savings account were omitted from the operating budget spreadsheet in Nov-Dec
 - 6) Affiliate Support coordinator – Raheli Kalpin. Pushing for April that everyone instead of meeting locally come to convention. King County is hosting a coffee sampling brunch, to decide which coffee to serve at convention.

New Business

- 1) No new business

Open Discussion

- 1)

Next SEC Meeting

- 1) Set for April 20th at 9 AM

Meeting adjourned 9:56 AM

I hereby certify that this document has been approved by the State Executive Committee of the Libertarian Party of Washington State.

Trevor Best
Secretary

Libertarian Party of Washington